



## **PUBLIC NOTICE**

### **FULL COUNCIL MEETING**

***This Meeting will be streamed live to the Minehead Town Council Facebook Page***

Date: Tuesday 23 November 2021

Time: 7.30 pm

Venue: Community Building, Irnham Road, Minehead TA24 5DW

Enquiries: 01643 707213 or email "admin@mineheadtowncouncil.co.uk"

Mayor: Cllr P Bolton\*

Councillors: Cllr A Berry, Cllr T Bloomfield, Cllr M Burke, Cllr O Harvey, Cllr N Hercock, Cllr E Jones, Cllr A Kingston-James (Deputy Mayor), Cllr M Kingston-James, Cllr A Lawton, Cllr R Lillis, Cllr J Malin, Cllr C Palmer\*, Cllr M Palmer, Cllr H Rose, Cllr T Venner\*

*(\* denotes Somerset West and Taunton Councillor "SWaT")*

<b>ALL COUNCIL MEETINGS ARE OPEN TO THE PUBLIC AND PRESS</b>
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<p><b>Given the ongoing controls due to COVID-19 we respectfully ask that any members of the public wishing to attend/speak at a Council meeting please contact the Clerk by 12 noon on the working day preceding the meeting giving their full contact details, otherwise they will not be allowed to enter</b></p>
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Yours sincerely  
Sam Rawle  
Clerk

17 November 2021

## The Meeting will be digitally recorded

*There will be a 15-minute open forum at the beginning of the meeting when residents of Minehead and Alcombe may speak on any subject. Each individual will be limited to speak for no more than 3 minutes. It should be noted that if the subject is not a subject on the agenda it will not be possible for Councillors to make any decisions on that matter in the main meeting. If you would like to ask a question or speak at a meeting you will need to submit your request to the Clerk in advance of the meeting. You can request to speak at the meeting by emailing your full name, agenda item or subject and your question to the Clerk using [admin@mineheadtowncouncil.co.uk](mailto:admin@mineheadtowncouncil.co.uk).*

# A G E N D A

*Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime & Disorder, Health & Safety, Human Rights and Biodiversity*

- 1 To receive** Apologies for Absence LGA 1972 s 85 (1)
- 2 To receive:**  
Declarations of Interests in respect of any Agenda items Localism Act 2011  
Dispensations Localism Act 2011
- 3 To receive** reports from:
  - Somerset County Council (“SCC”)
  - Somerset West and Taunton District Council (“SWaT”)
  - Police
  - Councillors attending Meetings on behalf of Minehead Town Council (“MTC”)
  - Advisory and Working Groups
- 4 Mayor’s Announcements**
- 5 To agree** the Minutes of the Full Council Meeting held on 26 October 2021 – *Minutes to be agreed by Councillors who were in attendance*
- 6 To note** the Minutes of the Planning Committee Meeting held on 2 November 2021, the Finance & Staffing Committee Meeting held on 8 November 2021 and the Amenities & Environment Committee Meeting held on 9 November 2021
- 7 Finance Matters**
  - 7.1 To approve** Urgent Payments for November 2021
  - 7.2 To approve** Payments under £1,000 for November 2021
  - 7.3 To approve** Payments over £1,000 for November 2021
  - 7.4 To approve** Regular Payments for October 2021
  - 7.5 To approve** Payments by Procurement Card for October 2021

## **7.6 To approve** Income Report for October 2021

- 8 To consider** recommendations from the Finance & Staffing Committee  
(i) to accept Quote No 1 for remedial work at the Cross Farm Park play area
- 9 To consider** recommendations from the Amenities & Environment Committee  
(i) to forego the installation of grinding rails at Irnham Road Recreation Ground and instead investigate the possibility of hiring/purchasing a mobile skate ramp
- 10 To consider** writing to Somerset NHS Foundation Trust urging them to reconsider the further six months' closure of the Minor Injury Unit
- 11 To discuss** the installation of a memorial for PO Philip Nevil Floyd
- 12 To receive** an update from the Clerk on progress with setting the Budget and precept for 2022-23
- 13 To receive** a verbal update on the state of the walled shrub bed on St Michael's Road
- 14 To receive** a verbal update on the sinkhole in the Park Street service road
- 15 To agree** the date of the December Full Council meeting
- 16 To resolve** to exclude Members of the Press and Public ([Public Bodies \[Admission to Meetings\] Act 1960](#))
- 17 Confidential Items**